

## **FEBRUARY 13, 2020 MINUTES**

The regular meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Board President Bill Harris at 4:30 P.M., Thursday, February 13, 2020.

**PRESENT:** Board Trustees Harris, Schmidl, Sanbrook, Cleveland and Ghag.

**ABSENT:** Guzman

**ALSO PRESENT:** Manager Abshier and General Foreman Hunt

**EMERGENCY AGENDA ITEMS:** None

**CONSENT AGENDA:**

- A. MINUTES OF JANUARY 9, 2020
- B. BILLS FOR JANUARY 2020

A motion was made by Ghag and seconded by Cleveland approving the consent agenda. The motion was approved by a unanimous vote.

**APPROVAL TO BRING IN CANDIDATE(S) FOR THE ENTOMOLOGIST POSITION FOR IN-PERSON INTERVIEW:** Should there be a promising candidate from out of the area, costs for travel, food and overnight accommodations would be covered by the District. We have received four applications, three from out of state and one from southern California. Candidates would be narrowed down to two, using Facetime phone interviews. Abshier noted we previously brought one of the top candidates from out of state for the Fisheries position, to the District. The in-person interview was instrumental in determining that the candidate was not the right fit for the District. The two top candidates for entomologist would be brought to the District for an in-person interview. A motion was made by Schmidl and seconded by Ghag approving coverage of costs to bring the top two candidates for the entomologist position here. Ghag advised, usually only the candidate chosen for the position is reimbursed for all accrued expenses. The motion failed with Schmidl, Harris, Ghag and Sanbrook opposed and Cleveland voting in favor. A motion was made by Schmidl and seconded by Sanbrook approving reimbursement of expenses for the candidate hired for the entomologist position. The motion was approved with Trustees Schmidl, Sanbrook, Ghag, and Harris voting in favor and Trustee Cleveland voted opposed.

**APPROVAL FOR ADMINISTRATIVE MANAGER KAYLA VALENCIA TO ATTEND CAL CHAMBER'S COURSE ON UNDERSTANDING FMLA, CFRA, PARENTAL LEAVE, PREGNANCY DISABILITY AND PAID AND UNPAID LEAVES OF ABSENCE IN SACRAMENTO ON FEBRUARY 21, 2020;** This course provides information on latest changes and updates on leave policies. The cost to attend the workshop is \$399. A motion was made by Sanbrook and seconded by Ghag approving Administrative Manager Kayla Valencia attending the Cal Chamber's workshop in Sacramento. The motion was approved by a unanimous vote.

**APPROVAL FOR THE PURCHASE AND INSTALLATION OF (2) REMOTE CELLULAR WEATHER STATIONS:** These stations would replace existing, old technology. Replacement costs were included in the FY 2019-2020 budget. The amount budgeted for replacement of two weather stations is \$5,500. Abshier explained our need to monitor weather conditions as they pertain to adulticide label requirements. The weather stations to be replaced are approximately 30 years old. The Western Weather quote for two weather stations is \$5,081.80. A motion was made by Schmidl and seconded by Sanbrook to approve the purchase of two weather stations from Western Weather for \$5,081.80. The motion was approved by a unanimous vote.

**PUBLIC COMMENTS:** None

**MANAGER COMMENTS:**

- Abshier reported as of December 31, 2019 the combined VCJPA Member Contingency Fund earned \$1,630 interest, bringing the balance to \$353,444.
- Trustee Lakhvir Ghag was appointed to the MVCAC Trustee council at the MVCAC meeting in San Diego.
- Staff and Trustees attended the 2020 MVCAC Annual Conference in San Diego, CA, January 26<sup>th</sup> – 28<sup>th</sup>, 2020. Written reports were submitted by District staff Abshier, Hunt and Jew as well as Trustee Ghag. Trustee Cleveland will provide a report for the March Board meeting.
- The VCJPA Annual Workshop will be held in Santa Cruz February 27-28 2020. Topics include human resources, accounting and insurance. Manager Abshier and Administrative Manager Valencia will be attending. Hotel costs are covered for one attendee as part of our VCJPA membership.
- Abshier outlined a draft invasive *Aedes* detection response plan for the District. The plan will include notifying CDPH, local Health departments and the media. The methods of control including materials to be used will be included. The plan will be a comprehensive one page plan in a flow chart format. The plan should be completed before the season.
- The vacant Mosquito Control Technician position will be posted on February 18, 2020. The position will be open until March 13, 2020. The expected hire date will be April 1, 2020.
- The Yuba County Trustee position remains vacant. Abshier reported he had contacted former Trustee Erica Jeffrey, to inquire if her work schedule may have changed allowing her to rejoin the Board. She indicated it is a possibility.
- The Spring MVCAC Regional meeting will be held March 2-3, 2020, in Sacramento with Legislative day on March 4, 2020.
- We received two new pickups; they are being fitted with tool boxes, foggers and lighting.
- Staff is preparing the annual NPDES WOTUS report.
- Staff is working on shower replacement in the Bio Control building; decaying drain pipes caused the need for the replacement work.
- Staff continues performing annual maintenance on vehicles, ATVs, Foggers, and sprayers.
- We are receiving a few calls for overwintering mosquitoes which come out when the warmer temperatures occur. We are currently only spraying shops and barns.
- Abshier and Hunt met with Dr. Luu, the new Bi-County Health Officer. She is familiar with mosquitoes and the diseases they transmit.

**TRUSTEE COMMENTS:** Trustee Ghag thanked the Board for the opportunity to attend the MVCAC conference and to serve on the Trustee council.

**ADJOURNMENT:** There being no further business, a motion was made by Sanbrook and seconded by Ghag to adjourn the meeting. The motion was approved by a unanimous vote. President Harris adjourned the meeting.

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John Sanbrook, Board Secretary