

DECEMBER 12, 2019 MINUTES

The regular meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Board President Bill Harris at 4:30 P.M., Thursday, December 12, 2019.

PRESENT: Board Trustees Harris, Schmidl, Sanbrook, Ghag, Cleveland and Guzman.

ABSENT: None

ALSO PRESENT: Manager Abshier, General Foreman Hunt and Carrie Schroeder of Smith And Newell.

EMERGENCY AGENDA ITEMS: None

CONSENT AGENDA:

- A. MINUTES OF NOVEMBER 14, 2019
- B. BILLS FOR NOVEMBER 2019

A motion was made by Schmidl and seconded by Ghag approving the consent agenda. The motion was approved by a unanimous vote.

APPROVAL OF ANNUAL AUDIT FOR FISCAL YEAR 2018-2019 Carrie Schroeder of Smith and Newell presented an overview of the 2018-2019 audit. Trustees received a copy of the report for review. Ms. Schroeder highlighted a few items in the audit, noting that revenue exceeded projections, expenses ended lower than projected, and no modification opinions are being recommended. The employee pension portfolio is currently over 100 percent funded. A motion was made by Cleveland and seconded by Ghag approving the 2018-2019 audit. The motion was approved by a unanimous vote.

VECTOR CONTROL JPA DIVIDEND CHECKS FOR THE POOLED WORKERS COMPENSATION AND LIABILITY PROGRAMS: Abshier explained that the VCJPA handles the District's worker's compensation, liability insurance and automotive insurance. Annually, they make a retrospective adjustment based on the claims settled during the year. Abshier reported that refunds totaled \$4,498 from liability and \$16,215 from worker's compensation. The total amount of the dividend check is \$20,713. Our reserves with the VCJPA are at the recommended levels. Abshier recommended that the check be deposited into the District's General Fund. A motion was made by Sanbrook and seconded by Cleveland approving the deposit of the VCJPA \$20,713 dividend check to the District's general fund. The motion was approved by a unanimous vote.

APPROVAL FOR DISTRICT STAFF TO ATTEND THE VCJPA ANNUAL WORKSHOP, FEBRUARY 27-28, 2020, IN SANTA CRUZ. Approval is needed to send District staff to a VCJPA Risk Management Workshop in Santa Cruz. Manager Abshier and Administrative Manager Valencia will be attending this workshop. VCJPA covers the costs for one staff member to attend. A motion was made by Guzman and seconded by Ghag approving District staff attending the VCJPA Risk Management workshop in Santa Cruz. The motion was approved with a unanimous vote.

PUBLIC COMMENTS: None

MANAGER COMMENTS:

a) Trustee re-appointment:

Abshier noted the re-appointment for Trustee Schmidl is on the consent agenda for next week's Sutter County Board of Supervisors meeting. Trustee Harris's re-appointment is on the agenda for next week's Marysville city council meeting. Ghag advised his re-appointment will be on next Wednesday's Live Oak city council agenda.

b) Status of the Yuba County Trustee vacancy: Abshier noted we've had no interest in the Trustee vacancy by a qualified applicant. We received an e-mail from a person showing interest, but they did not reside within the District boundary.

c) Results of the surplus auction:

Two surplus pickups were sold at BidCal auction, a 2004 F-150 sold for \$3,100 and a 1994 sold F-150 for \$2,322. Abshier noted both vehicles sold at or above high Blue Book prices.

d) Job announcement for the vacant entomologist position:

A job announcement for the open entomologist position will be posted on Monday on the MVCAC website and the District website. Abshier noted he had contact with two former Entomology summer Aides that might be interested in the position.

e) District activities

- The PJ dump bed trailer has been purchased; it is a very high quality trailer.
- The Clarke Pro-Mist Dura adulticide fogger has been delivered.
- The two new F-150 pickups should be arriving soon. The third pickup, the replacement for the totaled pickup, will be arriving in February.
- The District's information technology contractor, Jonathon Petrakos, provided training designed to safe guard the District from malicious hackers. Best management practices were presented to avoid being hacked and the latest methods being used by hackers were discussed.
- DPR certified Staff has attended DPR continuing education classes at the Sutter County Ag. Department.
- Dr. Luu has been appointed Health Officer for Yuba and Sutter counties.

TRUSTEE COMMENTS: Trustee Sanbrook asked if the Entomologist starting salary is competitive. Abshier stated he believes the starting salary is commensurate with other Districts.

ADJOURNMENT: There being no further business, a motion was made by Cleveland and seconded by Guzman to adjourn the meeting. The motion was approved by a unanimous vote. President Harris adjourned the meeting.

John Sanbrook, Board Secretary