

SPECIAL BOARD MEETING

NOVEMBER 18, 2021 MINUTES

The special meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Trustee David Schmidl at 4:30 P.M., Thursday, November 18, 2021.

PRESENT: Trustees Schmidl, Ghag, Kirchner and Link

ABSENT: President Harris, Secretary Sanbrook and Trustee Guzman

ALSO PRESENT: Manager Abshier, General Foreman Hunt

CONSENT AGENDA:

- A. MINUTES OF OCTOBER 14, 2021
- B. BILLS FOR OCTOBER 2021
- C. Merit increase for Shane Loyd, Mosquito Control Technician I: Mr. Loyd is being recommended for a salary increase to be effective November 1, 2021. The salary increase will be from step 2 MCT I to step 2 MCT II of the salary range schedule.

A motion was made by Ghag and seconded by Kirchner approving the consent agenda. The motion was approved by a unanimous vote.

APPROVAL/RENEWAL OF CONTRACT WITH PETRAKOS COMMUNICATIONS

FOR IT SERVICES: Petrakos has been our IT provider since 2014. He has performed well, keeping our systems running and up to date with the latest security. He is very trustworthy, as he has access to highly personal information. The current rate is \$750 per month. Petrakos has not requested an increase since we began working with him in 2014. Petrakos is seeking a three-year contract, where the first year will have a 13.3% rate increase at 850.00 per month, and all subsequent years will have a rate increase of 3% with rates at \$875.50 and then 901.77, respectively. Abshier noted another local IT provider, Alliant Computer Systems, charges \$980 per month for a similar service. A motion was made by Ghag and seconded by Link, approving a three year contract with Petrakos Communications, at the first year monthly rate of \$850.00, second year \$875.50 and third year \$901.77 for IT services. The motion was approved with a unanimous vote.

APPROVAL TO SEND STAFF TO THE VCJPA ANNUAL WORKSHOP, FEBRUARY 17-18, 2022:

Office staff will attend the in-person, two-day VCJPA workshop in Santa Cruz. This conference is where VCJPA discusses risk management, liability, auto policy, and workers compensation. The VCJPA allows one person to attend the workshop free of charge with a charge for the second attendee. The cost for the second attendee has not been provided, however the best estimate is for approximately \$800. Abshier recommended that office staff Kayla Valencia and Jessica Farrell attend this two day workshop. A motion was made by Kirchner and seconded by Ghag approving office staff attending the VCJPA workshop. The motion was approved with a unanimous vote.

PUBLIC COMMENTS: None

MANAGER COMMENTS:

- a) **Staff report on the MVCAC Fall Quarter meeting attended remotely on October 26-28, 2021.** Abshier submitted a written report. He highlighted several items discussed at the conference including, the MVCAC budget, NPDES coalition permit, IT, Legislative and Regulatory Committee reports. The MVCAC budget is in good shape having only spent 32% of the fiscal year budget thus far. The IT committee is working with a company called Near Map, to provide high-resolution, aerial photos which we may be able to utilize for our Green Pool

surveillance program. The legislative committee advised that \$1 million has been appropriated for Cal Surv, for FY 2021-22. Funding for \$1 million is expected to be included in the state budget annually.

b) MVCAC Annual Conference will be held February 7-9, 2022 in Sacramento. Abshier noted many Districts are not ready to mix their staff with other attendees, therefore they are making in-person attendance optional. Attendees must be fully COVID-19 vaccinated or have a negative test within 24 hours.

c) VCJPA Member Contingency Fund. The member contingency fund balance is \$367,162 as of September 30, 2021.

d) District Activities

- November 2, 2021 DPR held an online presentation of a statewide pesticide notification system they are working on. Abshier expressed concerns regarding how that could impact applications, should public health pesticides be included.
- The District Employee Handbook is in need of legal review and some amendments to remain in compliance with labor laws. Abshier is working with legal services offered through VCJPA membership.
- Two ponds at the Barker fish facility have been rehabilitated and are being refilled. The renovation was performed by our Fisheries Specialist, Darrell Jew using the District's backhoe. The ponds, which were in dire need of repair, look very good.
- Staff is painting buildings, performing equipment maintenance, and watching continuing education videos.
- The annual audit will be ready for the December meeting. Norm Newell of Smith and Newell will make a short presentation.
- Invasive *Aedes aegypti* trapping has ended for the season. The invasive populations typically taper off in the winter, trapping will resume in April 2022.
- Staff will be updating the office with paint and new furniture.
- Five staff members took the Vector Control Technician exam with CDPH today.
- The vacant Vector Ecologist position has been posted, we plan to hire March 1, 2022.
- A replacement for the vehicle which was totaled this summer has been ordered, delivery is expected in late February.
- The new Honda side by side has been delivered.
- Jeff Helm did not take issue with the annual rate increase option as proposed in the three-year contract for the 905 Market Street property.

TRUSTEE COMMENTS: Ghag asked if we have had any further contact with the Bains family, concerning the damage to their irrigation pump. Abshier noted that we hadn't, but we intend to cover any additional repair costs that they may incur.

ADJOURNMENT: There being no further business, a motion was made by Kirchner and seconded by Link to adjourn the meeting. The motion was approved by a unanimous vote. Trustee Schmidl adjourned the meeting.

David Schmidl, Board Trustee