

MAY 09, 2019 MINUTES

The regular meeting of the Sutter-Yuba Mosquito & Vector Control District Board of Trustees was called to order by Board President Harris at 4:30 P.M., Thursday, May 09, 2019.

PRESENT: President Harris, Secretary Sanbrook, Schmidl, Ghag, Jeffrey, Guzman and Cleveland

ABSENT: none

ALSO PRESENT: Manager Abshier, General Foreman Hunt and Ken Meyers of Meyers Investment Group

EMERGENCY AGENDA ITEMS: None

CONSENT AGENDA:

- A. Minutes of April 11, 2019
- B. Bills for April 2019
- C. Merit increase for Justin Krause, Mosquito Control Technician I. Krause has obtained Vector Control Technician Certification in categories A and B and is being recommended for a salary increase effective May 1, 2019. The salary increase will be from step 2 Mosquito Control Technician I to step 1 Mosquito Control Technician II in the salary range schedule.
- D. Merit increase for Zach Samay, Mosquito Control Technician I. Samay has obtained Vector Control Technician Certification in categories A and B and is being recommended for a salary increase effective May 1, 2019. The salary increase will be from step 2 Mosquito Control Technician I to step 1 Mosquito Control Technician II in the salary schedule.

A motion was made by Ghag and seconded by Jeffrey approving the consent agenda. The motion was approved by a unanimous vote.

PRESENTATION OF INVESTMENT OPTIONS FOR THE DISTRICT'S DEFINED BENEFIT PLAN: Ken Meyers of the Meyers Investment Group, presented several investment options. Two possible investment groups Meyers suggested, Partners Group and Millennium Management, have exhibited excellent returns even in down markets. The Board would have to amend the District Policy Investment Statement. Mr. Meyers also suggested moving most of what is currently in cash, to short term Certificates of Deposits. A motion was made by Jeffrey and seconded by Sanbrook to move most of the cash portion of the portfolio, to short term Certificates of Deposits. The motion was approved by a unanimous vote.

RESOLUTION 05-09-19; REQUEST FOR THE 2ND INSTALLMENT OF YUBA COUNTY TAXES: A motion was made by Guzman and seconded by Jeffrey approving Resolution 05-09-19. The motion was approved by a unanimous vote.

SHORT AND LONG TERM DISABILITY INSURANCE RATES BEGINNING JULY 1, 2019 THROUGH JUNE 30, 2020: UNUM insurance company, the District's current disability insurance provider has proposed a 4.8% rate increase, beginning July 1, 2019 through June 30, 2020, for short and long term disability coverage. UNUM's rates have not increased since before 2007. Another carrier, SDRMA offers long term but not short term disability. State Fund does not offer long term disability. A motion was made by Schmidl and seconded by Sanbrook approving the renewal of long and short term disability insurance coverage at \$871.77 per month, beginning July 1, 2019 through June 30, 2020 with UNUM insurance company. The motion was approved by a unanimous vote.

APPOINTMENT OF ADMINISTRATIVE MANAGER: The position will overlap with the current Administrative Manager for a five month period. The position is subject to a one year probationary period and will begin at step 1 for Administrative Manager on the salary range schedule. Abshier, Hunt and Burns interviewed four candidates for the

position. Ms. Kayla McNeal was chosen unanimously. Ms. McNeal has two degrees from Yuba College, including a business administration degree. She has strong Microsoft skills, budget and customer service experience. A motion was made by Jeffrey and seconded by Ghag approving appointing Kayla McNeal as Administrative Manager. The motion was approved by a unanimous vote.

PUBLIC COMMENTS: None

MANAGER COMMENTS: No new West Nile Virus activity was detected at the District this week. The State totals for the year are one dead bird in San Diego County and one mosquito pool in Orange County. No chickens have tested positive and no human cases have been reported in the state for 2019.

New Jersey Light Trap counts are pretty low compared to our 10 year average. *Culex pipiens* numbers are near zero, typically around fifty for disease week nineteen. *Anopheles freeborni* are extremely low right now.

Abshier also noted:

- The VCJPA Member Contingency Fund balance is \$236,386. It is up \$3,735 this quarter. The Property Fund balance sits at \$63,858, up \$858 since last quarter.
- Historically, two Board members have met with employee representatives to discuss personnel requests for the 2019-2020 budget year. Ghag and Guzman volunteered to meet with employees one hour before the regular Board meeting, on Thursday, June 13 to hear their requests.
- Manager Abshier attended a CSDA workshop on prevailing wage held April 16, 2019.
- CDPH conducted our annual inspection April 19, 2019. Two recommendations were suggested. Adding the "target vector" to our application reports and painting our fish ice chests with "Not for food or drink", were completed.
- The annual meeting with the USFWS was held on April 24, 2019. Topics included: Water outlook for 2019, installing a new lift pump in 2020, error on the pesticide use permit reducing the allowable number of applications of Duet on the National Wildlife Refuges and adding a granular B.T.I. material to the pesticide use permit.
- Concerns with the growing of industrial hemp in Sutter County. The Sutter Agriculture Department noted three fields totaling around four hundred acres are registered at this time. Geo location and signage are being required by the Department.
- The annual aerial pool surveillance flight is scheduled for May 26, 2019. Owner and neighbor reported springtime pool complaints are sixty-five percent complete. A neighbor, to a green pool at 748 Mayfair Drive, expressed concern over the lack of treatment of her neighbor's pool. Abshier explained that we have a long history of annually visiting this pool. It has been inspected and when necessary, treated as far back as 2005. The 748 Mayfair pool was treated on April 29, 2019.
- An Appeal Democrat article on District activities appeared in the May 8, 2019 edition.
- The John Deere tractor was taken to Valley Truck and Tractor for repairs needed on the P.T.O. and the rear wheel seals. The tractor was purchased in 2002.
- The well pump control panel at the Barker Fish facility, required replacement of the power overload assembly.
- Seasonal staff began work on May 6, 2019.
- Staff are inspecting spring sources and preparing equipment for the spray season.
- An e-mail address for Board members will be created and posted on the District's website.
- Board meeting minutes will be posted on the District's website, beginning with the May 9, 2019 Board meeting.
- The Board recommended a policy limiting public comment to five minutes per person and twenty-five minutes on any one subject.

TRUSTEE COMMENTS: Trustee Guzman expressed gratitude to District employees for treating the grounds of the Relay for Life event. The event was mosquito free and very successful.

ADJOURNMENT: There being no further business, a motion was made by Jeffrey and seconded by Sanbrook to adjourn the meeting. The motion was approved by a unanimous vote. Board President Harris adjourned the meeting.

John Sanbrook, Board Secretary