

**SUTTER-YUBA  
MOSQUITO & VECTOR CONTROL DISTRICT  
AGENDA**

701 Bogue Road, Yuba City, CA. (530) 674-5456  
Thursday, May 14, 2020, 4:30 P.M.

*In compliance with Governor Newsom's shelter in place directive (Executive Order N-33-20), this meeting will be conducted via teleconference. Members of the public are welcome to participate.*

To attend by telephone:

- 1) Call in with number provided below.
- 2) Then when prompted, enter the meeting ID followed by the # symbol.
- 3) Next, when prompted, enter the # symbol for the participant ID.
- 4) Lastly, enter the meeting password.

Phone In: **1 (669) 900-6833**  
Meeting ID: **832-3336-1317- #**  
Participant ID: enter the **#** symbol  
Password: **754255**

1. Call to Order
2. Pledge of Allegiance
- motion 3. Emergency Agenda Items
- motion 4. Consent Agenda:  
The Consent Calendar groups together those items which are considered noncontroversial or for which prior policy direction has been given to staff and that requires only routine action by the Board. The Chair will advise the audience that the matters may be adopted in total by one motion; however, the Board may, at its option or upon request of a member of the public, consider any matter separately.
  - A. Minutes of March 26, 2020 Special Board Meeting
  - B. Minutes of April 9, 2020
  - C. Bills for April, 2020
  - D. Merit increase for Kayla Valencia, Administrative Manager. Valencia has completed her one year, probationary period and is being recommended for a salary increase effective May 1, 2020. The salary increase will be from a step 1 to step 2 Administrative Manager in the salary range schedule.
  - E. Merit increase for Zach Samay, Mosquito Control Technician I. Samay has obtained Vector Control Technician Certification in categories A, B, C and D and is being recommended for a salary increase effective May 1, 2020. The salary increase will be from step 1 Mosquito Control Technician II to step 2 Mosquito Control Technician II in the salary range schedule.
- motion 5. Resolution 05-14-20: Request for the 2nd Installment of Yuba County Taxes.
- motion 6. Approval to add a Seasonal Mosquito Control Technician position to District temporary staff: A job description and presentation of a proposed salary range will be presented.
- motion 7. Approval to add an Administrative Assistant position to District permanent staff: A job description and presentation of a proposed salary range will be presented.

Board of Trustees:

Bill Harris, President, John Sanbrook, Secretary, David Schmidl, Justin Guzman, Stan Cleveland, Lakhvir Ghag

- motion
8. Approval of a written Lactation Accommodation Policy: California law requires that employers develop and implement a written policy regarding lactation accommodation and make it available to employees.
  9. Public Comments
  10. Manager Comments: The manager will report on the following:
    - a) West Nile virus activity.
    - b) Mosquito trap counts.
    - c) VCJPA Member Contingency balance as of March 31, 2020.
    - d) Personnel Committee to meet with employee representatives prior to the June Board meeting to discuss personnel requests for the 2020-2021 budget year.
    - e) Forecast impact to revenue from COVID-19
    - f) District activities.
  11. Trustee Comments
- motion
12. Adjournment

*If you are a disabled person and need a disability-related modification or accommodation to participate in this meeting, please contact the District at (530) 674-5456 or by fax at (530) 674-5534. Requests must be made as early as possible and at least 72 hours prior to the meeting to enable the District to make reasonable arrangements and ensure accessibility.*